



Estd. 1948

BIRLA VISHVAKARMA MAHAVIDYALAYA

(ENGINEERING COLLEGE) AN AUTONOMOUS INSTITUTION

NAAC Accredited "A" Grade

Managed by Charutar Vidya Mandal

No. F/EX/5/RM/26-27/03

Date: 07.07.2026

Following are the rates of honorarium, travelling allowance and dearness allowance for the personals involved in Examination work. The below mentioned rates will be effective from AY 2025-26 Onwards.

(A) Exam Honorarium:

Sr. No.	Type of Duty	Rate ₹
1.	Senior Supervisor	275/- per session
2.	Junior Supervisor/Reliever	225/- per session
3.	Convener Allowance	125/- per course (having less than 50 students) 150/- per course (having students between 51 to 100) 250/- per course (having students between 101 to 300) 350/- per course (having more than 300 students)
4.	Setting of Manuscript (Question Paper) (B.Tech./PDDC)	1000/- per question paper (for two sections)
5.	Setting of Manuscript (Question Paper) (M.Tech.)	1250/- per question paper (for two sections)
6.	End Semester Theory Assessment (B.Tech./PDDC)	18/- per student's Answerbook (for two sections) (Minimum 100/-)
7.	End Semester Theory Assessment (M.Tech.)	26/- per student's Answerbook (for two sections) (Minimum 100/-)
8.	End Semester Practical/Viva Assessment (B.Tech./PDDC)	12/- per student per course per examiner (Minimum 100/-)
9.	End Semester Practical/Viva Assessment (M.Tech.)	22/- per student per course per examiner (Minimum 100/-)
10.	End Semester Practical/Viva Faculty Assistant (only when there is practical/lab. performance along with viva, for faculty member other than examiner (B.Tech./PDDC/M.Tech.)	7/- per student per course per examiner (Minimum 50/-)
11.	End Semester Practical/Viva Assessment for Mini/Minor Project/Project as a Course/Seminar (B.Tech./PDDC)	Rs. 20/- per student per examiner (To be shared equally amongst Internal Guide/Co-Guides) (Minimum 175/- for External Examiner, Minimum 175/- for Internal Examiner(s) - To be shared equally amongst Guide/Co-Guides)

A GOVT. OF GUJARAT-GIA INSTITUTION

P.O. Box No. : 20, Vallabh Vidyanagar - 388120, Dist. : Anand, Gujarat, India

Visit us: www.bvmengineering.ac.in

Phone No. (O) +91 (2692) 230104

Email: principal@bvmengineering.ac.in



BIRLA VISHVAKARMA MAHAVIDYALAYA

(ENGINEERING COLLEGE) AN AUTONOMOUS INSTITUTION

NAAC Accredited "A" Grade

Estd. 1948

Managed by Charutar Vidya Mandal

12.	End Semester Practical/Viva Assessment for Major/Full Semester Project (B.Tech./PDDC) & Mini/Minor Project/Project as a Course/Seminar (M.Tech.)	Rs. 40/- per student per examiner (To be shared equally amongst Internal Guide/Co-guides) (Minimum 350/- for External Examiner, Minimum 350/- for Internal Examiner(s) - To be shared equally amongst Guide/Co-Guides)
13.	End Semester Practical/Viva Assessment for Internship Courses (B.Tech./PDDC)	12/- per student per course per examiner (Minimum 100/-)
14.	End Semester Practical/Viva Assessment for Dissertation (M.Tech.)	Rs. 300/- per student per examiner (To be shared equally amongst Internal Guide/Co-Guides). (Minimum 1000/- for External Examiner)
15.	Laboratory Assistant during End Semester Practical/Viva Exam	75/- per course per day (having less than 30 students) 150/- per course per day (having 31 to 60 students) 300/- per course per day (having more than 60 students)
16.	Peon during End Semester Practical/Viva Exam	50/- per course per day (having less than 30 students) 100/- per course per day (having 31 to 60 students) 125/- per course per day (having more than 60 students)

(B) Travelling Allowance:

- 1) If travelled by own vehicle or by hired one, then the travelling allowance shall be paid at the rates mentioned below for actual to and fro kilometre of travelling.

Sr. No.	Type of Vehicle	Rate ₹ per km
1	Petrol Car	11/-
2	Diesel Car	10/-
3	CNG Car	6/-
4	Electric Car	3.5/-
5	Petrol/Diesel Two-wheeler	3/-
6	Electric Two-wheeler	1.5/-

Note: Copy of RTO registration book & FasTag-Toll tax payment proof is required to be produced.

A GOVT. OF GUJARAT-GIA INSTITUTION

P.O. Box No. : 20, Vallabh Vidyanagar - 388120, Dist. : Anand, Gujarat, India

Visit us: www.bvmengineering.ac.in

Phone No. (O) +91 (2692) 230104

Email: principal@bvmengineering.ac.in



BIRLA VISHVAKARMA MAHAVIDYALAYA

(ENGINEERING COLLEGE) AN AUTONOMOUS INSTITUTION

NAAC Accredited "A" Grade

Estd. 1948

Managed by Charutar Vidya Mandal

- 2) Physical verification of the vehicle shall be done by the Institute, if deemed necessary, before paying TA.
- 3) If travelled by ordinary bus/luxury bus/railway, the actual fare will be reimbursed on production of tickets. However, if the ticket is not attached, then ordinary bus fare will be reimbursed.
- 4) If travelled by hired vehicle/taxi, the travelling allowance will be given based on actual kms as per the rates mentioned above and not as per the actual fare of taxi.
- 5) The local conveyance for travel between Railway station/Bus station and the Institute will be paid as per actual but maximum up to ₹ 300/-per day (to and fro) only to those examiners who have travelled by bus/rail.
- 6) For calculating the travelled kilometres during non-vacation period, the starting point will be the Institute where the examiner is employed. However, the distance between the place of residence and the Institute shall be considered for payment of TA during vacation period. The proof of vacation period must be attached by the examiner.
- 7) The local travelling allowance of ₹ 75/- shall be paid to the examiner serving at nearby local places i.e. V. V. Nagar/ Bakrol and ₹ 100/- shall be paid to the examiner serving at nearby local places i.e. New V. V. Nagar/Anand.
- 8) The institute reserves the right to moderate the bill in case of excessive/inappropriate claim is made.

(C) Dearness Allowance:

- 1) Dearness Allowance of ₹ 250/- per day shall be paid only to outstation external examiners. The arrangement for lunch will be made by the Institute for all external examiners. Convener or any one internal examiner will accompany the external examiner for lunch and the expenses shall be borne by the institute.

Syendu

Controller of Examinations



A GOVT. OF GUJARAT-GIA INSTITUTION

P.O. Box No. : 20, Vallabh Vidyanagar - 388120, Dist. : Anand, Gujarat, India

Visit us: www.bvmengineering.ac.in

Phone No. (O) +91 (2692) 230104

Email: principal@bvmengineering.ac.in